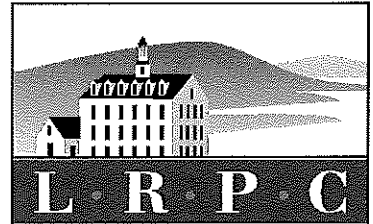



# LAKES REGION PLANNING COMMISSION

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**To:** Lakes Region Transportation Technical Advisory Committee

**From:** Michael Izard, Principal Planner 

**Date:** December 3, 2014

## TAC Meeting DRAFT Minutes: Wednesday, November 5, 2014 Meredith Community Center, 1 Circle Dr. Meredith, NH

### VOTING MEMBERS PRESENT

Sheldon Morgan (Chair), Gilford  
Brad Harriman (Vice-Chair), Ossipee  
John Gotjen, Tamworth  
Tink Taylor, Holderness  
Lloyd Wood, Tuftonboro  
Dave Ford, Wolfeboro  
John Edgar, Meredith  
David Kerr, Barnstead  
Jeff Haines, Center Harbor  
Rick Ball, Belmont  
George Tuthill, Alexandria  
Steve Favorite, Bristol  
Shanna Saunders, Laconia

### OTHERS PRESENT

Daniel Callister, LRPC Assistant Planner  
Michael Izard, LRPC Principal Planner  
Warren Hutchins, LRPC Laconia  
Fran Newton, Ashland  
Dave Toth, Ashland  
Susan MacLeod, Ashland  
Michael Capone, Bristol  
Norm DeWolfe, Ashland  
Gretchen Gandini, WOW Trail  
Carolyn Muller, LRGHealthcare  
Luke Powell, Laconia DPW  
Amy Lovisek, Laconia Parks & Rec  
Rob Houseman, Wolfeboro  
Eli Badger, Ashland  
Marlene Badger, Ashland  
Kathleen DeWolfe, Ashland

### Call to Order and Introductions

Meeting called to order at 1:08PM by Chairman Morgan. Motion to approve Minutes of October 8 meeting.  
M/S/Passed – Ford/Haines (none abstaining)

### Application Evaluation Process Review

M. Izard explained that the scores for the Transportation Alternatives Program (TAP) criteria will be scored on a one to ten scale, for a total of 100 points overall. The “RPC Ranking” criteria will be left blank by TAC members. LRPC staff will complete these scores based on the results, giving six points to the highest scoring project, five points to the second highest scoring project, etc. Please do not score your own projects. The criteria definitions previously discussed were distributed as a handout to aid in the scoring process. M. Izard indicated if there are any questions about the definitions we can discuss between presentations.

### Transportation Alternatives Program (TAP) Presentations

Representatives from the applicant communities presented their projects to the TAC. A summary of the questions and responses following each presentation are provided below:

Wolfeboro 1: Downtown sidewalks, crosswalks, bump outs. Presented by Rob Houseman, Wolfeboro Director of Planning and Development. Concerns about right-of-way, should not be a problem. Match funding would be voted on in March 2015. This project takes priority over Wolfeboro 2.

Wolfeboro 2: Pedestrian Underpass at “the Nick” – presented by R. Houseman. Tunnel dimensions are 10’ by 10’. The project involves DOT right-of-way and town easement at the boat museum. Q: Is there sufficient area to meet the ADA slope requirements? A: Yes, this area is also a high-point in the road, which helps make that possible.

Bristol 1: Village sidewalk improvements - presented by Michael Capone, Bristol Town Administrator. Q: Could this work in conjunction with utility maintenance? A: Yes, town would coordinate so we’re only digging once. This project takes priority over Bristol 2.

Bristol 2: Paved, multi-use trail to the riverfront - presented by M. Capone. Q: Is wetland permitting a concern? A: Because the project follows an existing trail, there would not be much disturbed, but some filling would probably be needed. This spot is a hidden gem for the town of Bristol and funding should be pursued, if not through TAP, then through something else. Q: As the proposed pathway requires a foot bridge using infrastructure that was previously damaged by a flood, how will another washout be prevented in the future? A: I trust our engineer has taken that into consideration. Match funds for both Bristol 1 and 2 would be voted on in March 2015.

Laconia: Sidewalk, river walk, and WOW trail improvements - presented by Shanna Saunders, Planning Director, City of Laconia. Q: What will the sidewalks be constructed of? A: Pavement with granite curbing, Public Works will maintain these. Q: Has NHDOT said anything about the make-up of your match? A: We’ve had conversations with Tom Jameson at NHDOT and he has had no problem with Laconia using WOW money for match.

Ashland: Downtown sidewalk and signage improvements - presented by Fran Newton, Ashland Board of Selectmen, and Dave Toth, Ashland resident. Match to be voted on at March town meeting. Q: Has the state been involved regarding signage? A: To some extent, but it’s been slow, we’re pursuing help from our state representative. Q: Has Ashland had a representative on the TAC? A: A representative will be appointed and you will see one at the next meeting. Q: Does the state want to look at utilities within the project limits? A: Yes, the work will be done cooperatively. Q: How was your project cost estimate developed? A: An engineer. Q: Has the Common Man been approached for support? A: We have met with them and they wrote a letter of support, we’re continuing those conversations.

Upon completion of the presentations, TAC members were given time to complete their score sheets. Scores were then compiled by LRPC staff, and D. Callister presented the resulting project rankings to the TAC as follows:

<u>Rank</u>	<u>Project</u>
1	Laconia
2	Wolfeboro I
3	Wolfeboro II
4	Bristol I
5	Ashland
6	Bristol II

LRPC staff will check the figures and add the “RPC Rank” points. The finalized scores will be provided to the TAC after they have been reviewed for accuracy.

At 4:15PM, Chairman Morgan entertained a motion to adjourn.

M/S/Passed – Ball/Saunders

