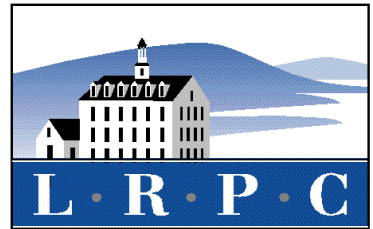


# LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3  
Meredith, NH 03253  
phone (603) 279-8171  
fax (603) 279-0200  
www.lakesrpc.org



## **TAC Meeting Minutes** **Wednesday October 4, 2017** Humiston Building, Meredith, NH 03253

### **Voting Members Present**

Sheldon Morgan (Chair), Gilford  
Brad Harriman (Vice-Chair), Ossipee  
Lloyd Wood, Tuftonboro  
John Gotjen, Tamworth  
David Toth, Ashland

Stephen Favorite, Bristol  
Mark Howard, Tuftonboro  
Jeff Haines, Center Harbor

Malcolm "Tink" Taylor, Holderness  
John Edgar, Meredith  
Bob Ward, Moultonborough  
Barbara Lucas, New Hampton  
Glenn Smith, Northfield  
David Ford, Wolfeboro  
Robert Pollock, New Hampton  
George Tuthill, Alexandria

### **Others Present**

Michael Izard, LRPC Principal Planner  
Laurel Briere, LRPC Executive Assistant  
Nancy Spaulding, NHDOT, District 3  
Larisa Djuvelek-Ruggiero, MSRCC/CAPBMCI  
William Rose, NHDOT, Bureau of Planning &  
Community Assistance

### **Presenters**

Sandt Michner, NHDOT ADA Title II  
Coordinator, Office of Federal Compliance

### **Call to Order – Introductions – Past Minutes**

Chair Morgan called the meeting to order at 2:05 PM. He noted that the order on the agenda was being adjusted. Sandt Michner's presentation would be earlier since Jeff Hayes was not there to present on the Shared Transportation Services.

A motion was entertained to approve the draft minutes of the 9/6/17 meeting.

*M/S/Passed - Tuthill/Favorite. (Abstaining: Haines, Edgar, Taylor)*

No public comment

### **Regional Updates**

#### **GACIT Hearings**

M. Izard presented about GACIT meetings. He asked J. Gotjen to share his thoughts on the meeting he attended in Conway. J. Gotjen said that there was a lot of input from the public about conditions of secondary roads and unnumbered state highways. M. Izard shared that he would be presenting at the Laconia meeting, that there are similar problems in the Lakes Region with unnumbered State Highways. He said he will be discussing the evaluation of TYP applications and ranking. He briefly discussed Road Safety Audits (RSA), voicing concern that our intersection with highest accident rate is much lower than some areas of state. Some discussion

ensued concerning RSAs. J. Gotjen added that going to those hearings underlines the importance of TAC process and the contributions that go into those plans.

### **Concord to Franklin Transit Study/Mid-State RCC**

M. Izard asked L. Djuvelek-Ruggiero to discuss the program. She said that the small ridership numbers lead to the decision not to contribute to the service any longer. There are some local services that help, including the Senior Center in Laconia and the Volunteer Driver Program. She has met with a dozen towns raising awareness and encouraging collaboration with their local RCCs. She discussed a group who met and look at fixed route plans for transit systems and connectivity between towns. Some discussion ensued.

### **Transportation Infrastructure: Inventory/Assessment**

J. Edgar spoke about the Scenic Byways Committee meeting. They're still in the outreach phase of the scenic byways project. They had a marketing meeting in Meredith and had done outreach with Belknap County EDC and they are positive about supporting something in the future. They spoke with the Lakes Region Tourism Association to discuss how they might serve as a platform for maps about the scenic byway. He discussed the possibility of getting professional photographs done during Fall and Winter months and possibly getting a panel in a brochure that's distributed internationally. Next Steps:

- Have to make sure the description of Scenic Byways is consistent. J. Edgar and M. Izard are working on a draft.
- Will be following up with DOT about website, but DOT might be phasing out scenic byways website presence.
- Will be following up with Department of Business and Economic Affairs (where travel and tourism has been relocated) about freshening up their websites (specifically narrative and maps).
- Tourism Association has offered to possibly do several things through their website. Want to get more specific with them.

### **Presentation**

#### **Curb Ramp Construction Details Project and SADES**

*Sandt Michner NHDOT ADA Title II Coordinator, Office of Federal Compliance*

S. Michener reviewed ADA background, Municipal Requirements for ADA, Self-Evaluation, ADA Transition Plan, Inventory Collection - SADES and Curb Ramp details. Topics of note:

- Why ADA Matters
- The importance of Self-Evaluation
  - All public entities must conduct a self-evaluation of policies and practices
  - Public entities with 50+ employees are also required to create a Transition Plan
  - About 125 cities and towns in NH have over 50 employees and need a transition plan
- Minimum requirements of Transition Plan
- SADES – definition and how it's used
  - Available to anyone either through RPC or after training at UNH

- Target is end of year to begin using aerial photography instead of line maps
- When construction needs to be designed to be accessible
  - All new construction
  - Alterations to existing roads needs to include curb ramps associated with that road
  - Maintenance does not trigger accessibility requirement
- PROWAG – still proposed but FHA has said they should be going by it
- ADA requirements for ramps and detectible warning panels

A brief Q&A session and some discussion followed the presentation.

**TAC Discussion:**

Shared Transportation Services

M. Izard briefly discussed Shared Services Survey. He suggested TAC members look at it and see if there’s anything they would want to do or other opportunities for collaboration.

M. Izard discussed the State Aid Highway Program being left out of the state budget. J. Hayes had asked if TAC would be willing to vote to advocate for it to get put back in place. Lakes Region was one of the only regions in the state taking advantage. Some discussion ensued.

Motion entertained for TAC to support state aid highway program as it existed previously and favors advocating for that program to be reinstated.

*M/S/Passed unanimously – Gotjen/Ward*

M. Izard discussed a bill currently in committee concerning increasing the optional \$5 surcharge for motor vehicle registration, giving municipalities the option to charge up to \$10. Currently only the cities of Laconia and Franklin charge the \$5 fee. The funds would be earmarked for transportation projects in those municipalities. M. Izard asked for a motion to advocate for the increase. Some discussion ensued.

Motion entertained for TAC to support advocacy for bill to increase the motor vehicle surcharge to a max of \$10.

*M/S/Passed unanimously - Wood/Favorite*

**Other Business**

Next Meeting: Wednesday, November 1, 2017. L. Wood offered to have next meeting in Tuftonboro. B. Harriman confirmed presentation could be done there. L. Wood will double check on building availability and AV capabilities.

Motion entertained to adjourn at 3:56 PM.

*M/S/Passed – Gotjen/Favorite*